



Distance Delta Integrated Programme Application Form

Please read the course information first, paying particular attention to the criteria for selection. The information you give on this form will be used in the selection process to determine whether you meet these criteria. It is important, therefore, to ensure that your application is complete and the information you submit fully reflects your abilities. Applications should be printed off, completed and either faxed to (+44) (0) 20 7117 4182, scanned and sent to admin@thedistancedelta.com or posted to:

The Distance Delta
16 Stukeley Street
Covent Garden
LONDON WC2B 5LQ

Section 1. Personal Details

Family name _____ Given name(s) _____
Date of birth _____ Nationality _____ First language _____
e-mail address _____

Section 2.

Please indicate your preferred Orientation Course centres (please see website for current list).

Preference 1: _____

Preference 2: _____

Section 3. Programme Dates

Please indicate your preferred start date:

- March
- September

Section 4. School / Organisation where you will be working during the programme

Name _____

Address _____

Tel. _____ e-mail _____ Fax _____

Section 5. Education and Teaching Qualifications

School / College leaving qualifications:

Level and subject	Year and grades	School / Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

University degrees / Higher education diplomas (including PGCE and Master's degrees):

Level and subject	Year and grades / classification	School / Institution
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please indicate which of the following initial language teaching qualifications you hold:

	Date taken	Grade Awarded	School / Institution
<input type="checkbox"/> Cambridge CELTA / CTEFLA	_____	_____	_____
<input type="checkbox"/> Trinity Certificate	_____	_____	_____
<input type="checkbox"/> Other: _____	_____	_____	_____

Please indicate which of the following further language teaching qualifications you hold:

	Date taken	Grade Awarded	School / Institution
<input type="checkbox"/> Cambridge DELTA / DTEFLA	_____	_____	_____
<input type="checkbox"/> Trinity Diploma	_____	_____	_____
<input type="checkbox"/> Other: _____	_____	_____	_____

Section 6. Work Experience

Please give details of your English Language Teaching experience. Use a separate sheet of paper and include it as an Appendix to your application form.

Please include:

- Countries and schools, with dates
- Age range and levels
- Coursebooks and supplementary materials / equipment you are familiar with.

Section 7. Please indicate how you heard about the Distance Delta?

- Through an advert
- Through the IH London website
- Other internet site
- Through your institution
- Other

Section 8. Referees

We contact referees as part of our selection process. Please give the names, telephone numbers and e-mail addresses of two referees who would be prepared to give relevant support to this application. Indicate in what context they know you.

1)

2)

Section 9. Supporting Statement

Please include a statement (maximum 300 words) about why you wish to follow the Distance Delta programme, and why you feel you are suited to the mode of study involved. Use a separate sheet of paper for your Statement and include it as an Appendix to your application form.

Section 10. Application Task

Lesson plan

Please send us a lesson plan for a grammar or vocabulary lesson you have recently taught. The plan should include a brief profile of the class, their needs and goals in relation to learning English, the aims of the lesson and a short commentary (+/- 200 words) where you justify your planning decisions. You should include your stage aims, interaction and procedure and, where possible, attach copies of the materials used. You do not need to send audio material.

Evaluation of the lesson

Please send us your own written evaluation (+/- 500 words) of the effectiveness of the lesson you detailed above with particular regard to the strengths and weaknesses in your teaching and how this lesson has informed / will inform your teaching in future.

Written assignment

Written work is a vital part of Module 2. This question is an example of the type of work you will be expected to produce in your written assignments (+/- 750 words).

Outline a group of students you have taught. Identify major difficulties they had in **one** of the following areas:

- A specific* area of Phonology e.g. word / sentence stress, a selection of individual sounds, intonation etc.
- A specific* area of Grammar
- Listening skills work
- Writing skills work

*Please specify your chosen area.

Describe how you addressed these problems in the classroom over a period of time, outlining specific examples of activities and materials you used to help students. You should describe your examples in sufficient depth for another teacher to be able to use them in class, and say why you feel them to be a suitable solution.

Please note that these tasks form a vital part of your application and incomplete applications will be returned. Write your answers on a separate document and include this as an Appendix to your application form.

Section 11. Arrangements at your school or institution

Your application will be accepted only when a Local Tutor for your centre has been approved. Please give the name and position of your prospective Local Tutor and the name of the school or institution for which they work. We cannot offer you a firm offer of a place on the course until your Local Tutor has been approved by Cambridge ESOL.

- Prospective Local Tutor's name: _____
- Prospective Local Tutor's signature: _____

Please answer the following:

- How many colleagues in your school / town are intending to take the course? _____

- Is your school able to provide classes with more than 5 learners throughout the period of the course? _____
- Is your school able to provide adequate library facilities? (see 'Books' on the website) _____
- How many teaching hours per week do you expect to have during the period of the programme? If you are applying for the March intake, you will need to be teaching for two of the months in July, August and September. _____
- Who will be responsible for your fees? _____

Section 12. Module 3 Specialisms

Cambridge ESOL permits the following specialist areas for Module 3:

- Teaching Business English (BE)
- Teaching young learners/young adults (YL)
- Teaching English for Specific Purposes (ESP)
- Teaching English for Academic purposes (EAP)
- Teaching ESOL learners with literacy needs (ESOL)
- Teaching Content and Language Integrated Learning (CLIL)
- Teaching examination classes (EX)
- Teaching 1-1 (1 to 1)
- Teaching Monolingual Classes (MON)
- Teaching Multilingual Classes (MUL)
- Teaching in an English-speaking environment (ESE)
- Teaching in a non-English speaking environment (NESE)
- Teaching learners online, through distance/blended learning (DL)
- Teaching English to learners with special requirements e.g. visual/hearing impairment, dyslexia, ASD (SR)
- Language development for teachers (LDT)
- Language Support (e.g. EAL on mainstream teaching programmes; specialist skills support such as supporting writing needs) (LS)

On the Distance Delta, we provide generic materials for all specialisms for Module 3 and specific input on Teaching Younger Learners, Teaching Exam Classes, English for Academic Purposes, ESOL/Literacy and Teaching Business English. You may, of course, elect to focus on any of the other specialisms above, on the understanding that you will need to research other specialisms independently. Please indicate which of the specialisms you would be interested in. Please note that this is not binding and you will be able to change before the Module begins if you wish.

Specialism: _____

Checklist of items to be included in your application:

	✓
Work experience and resources (Section 6)	
Supporting statement (Section 9)	
Local Tutor's details and signature (Section 12)	
Arrangements at your school or institution (Section 12)	
Lesson plan (Section 12)	
Evaluation of lesson (Section 12)	
Written assignment (Section 12)	
Module 3 specialism indicated (Section 13)	

Signature: _____ Date: _____

IMPORTANT Please note that acceptance on a course does not mean that a place has been reserved for you. A place cannot be reserved until the deposit has been paid. The Distance Component fee must be paid at least four weeks before the beginning of the Orientation Course. **Fees are not transferable or refundable.**